



Genealogy Toolkit

Lineages



About Lineages

Lineages, Inc. was founded in January 1983 by Johni Cerny, F.U.G.A., former Director of Research and member of the Board of Directors of the Institute of Family Research. From inception, Lineages' mission has been to produce impeccably researched family histories that provide a sense of continuity and understanding from one generation to the next.

We trace our clients' ancestors by examining documents from millions of public and private records, as well as thousands of published family history works from all over the world. Our professional genealogists specialize in tracing families in these countries:

United States	Switzerland	Finland
Germany	Scotland	Mexico
England	Netherlands	Austria
France	Norway	Poland
Ireland	Denmark	Sweden
Italy	Czech Republic	Slovakia

Our expertise doesn't end there. Lineages is proud to boast about having the best Germanic, Probate, Native American, Immigration, and 20th Century research teams available today.

As it grew, Lineages chose to expand its services to include the following new divisions:

Record Look-up Services-a division to assist hobbyists quickly obtain documents and records on file at the Family History Library in Salt Lake City.

Heirloom Family History Publishing Services-a division that turns our research projects into an heirloom quality family history.

Probate Services-a division designed to assist public administrators and probate attorneys locate heirs to unclaimed estates.

German Immigration Services-a division dedicated solely to tracing the origins and ancestry of Germans who immigrated to the United States. Check back often to see if we have a Family Register for one of your German immigrant ancestors!

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Quick Tips for Using the Forms

Organizing your research from the beginning will help eliminate problems and confusion later when you reach the point of information overload from your interviews and research at courthouses and libraries.

Fortunately, you don't have to create your own initial plan for organizing your information because there are many standard forms already designed and used by family historians and professional genealogists.

The Pedigree Chart

Pedigree charts, or lineage charts, are similar to a snapshot of your direct ancestry. Pedigree charts are not designed to record all the known information about a family, but are used as summaries of the information in the family group records.

You fill in the Chart No. 1 with yourself as Number 1, your father is Number 2, your mother is Number 3. Using pencil instead of pen allows for easy corrections.

The Family Group Record

Family group records, or group sheets, are detailed records of one family, including information about a husband, wife and their children. Children on a family group record are listed in order of birth with the eldest child first.

Record as much information as possible being sure to record the source of your information. Use as many Notes pages as you need.

Research Calendar

The Research Calendar is a brief record of your family history research -- what you looked at, when you looked at it, and what you found. It helps you keep track of the clues you've found and their sources. A separate research calendar is created for each person on a lineage chart.

Research Extracts

Research extracts are used to record information that cannot be photocopied. When records are restricted from photocopying or when record quality is too poor to reproduce well, you should hand copy all the pertinent information. Specific forms are available for birth/christenings, marriages, and deaths.

Contact/Correspondence Logs

This form can help you keep track of the inquiry letters you have written as well as interviews and phone calls. You can use the correspondence log to track expenses and to record people you plan to contact.

Source Checklist

A source checklist can be used as a reminder of the types of records you could search for information and those sources you have already checked. Source checklists are an optional form, but are very useful.

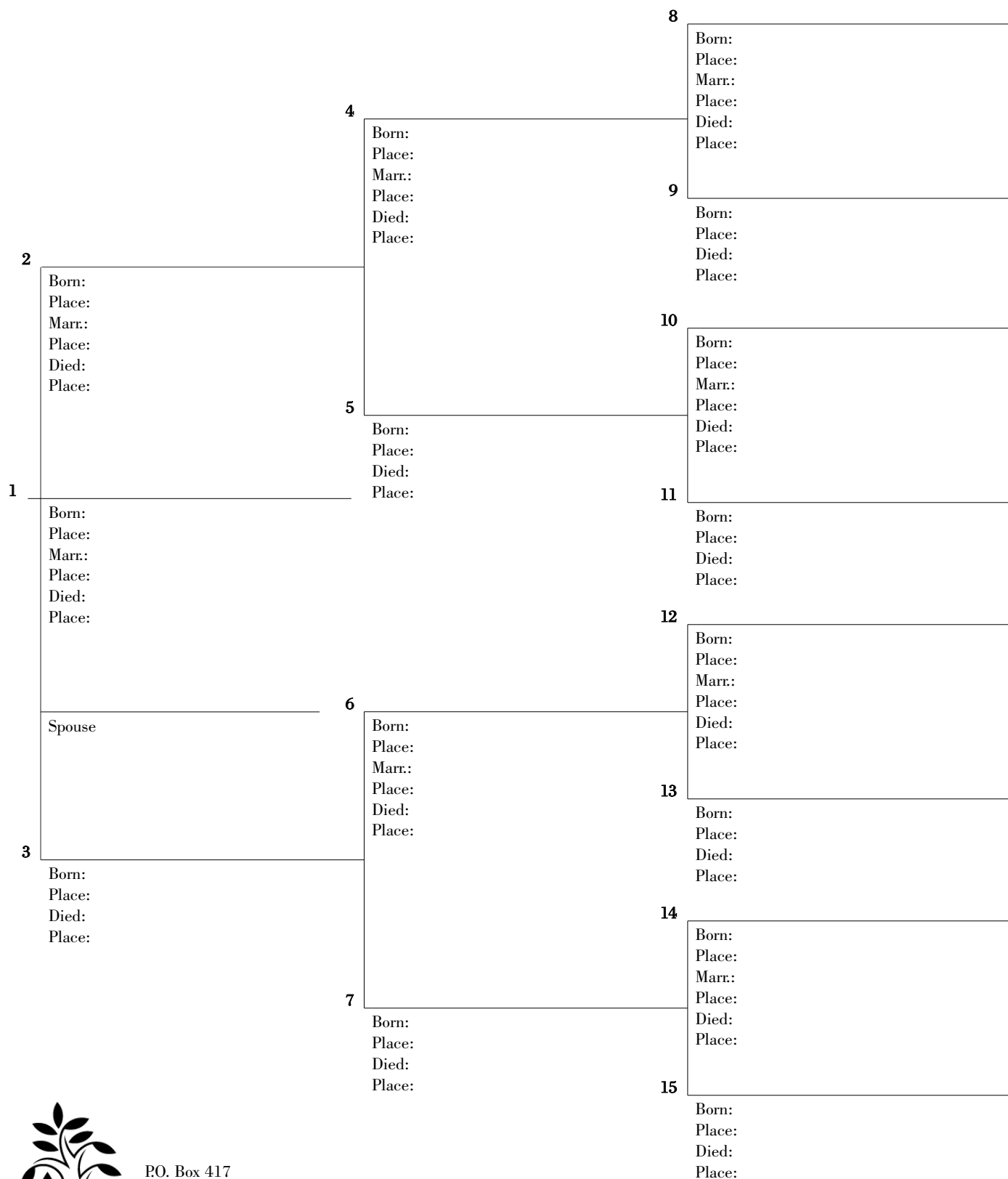
Census Abstracts

Federal censuses are an excellent source of information on family groups and pioneer families. However, census records should be supplemented with other evidence because of the many errors, especially misspelled names, incorrect ages and birthplaces, in those records. Each year of the census contains different information; for example, only the 1900 census includes a person's month and year of birth. State, local and other enumerations frequently contain information not included in the federal census.

Pedigree Chart

Number 1 on this chart is the same as number 1 on chart number _____.

Chart No. _____



Family Group Sheet

Husband's Name:

Born: Place:
Chr.: Place:
Marr.: Place:
Died: Place:
Bur.: Place:
Father:
Mother: Occupation:

Wife's Name:

Born: Place:
Chr.: Place:
Marr.: Place:
Died: Place:
Bur.: Place:
Father:
Mother: Occupation:

Children

1 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

2 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

3 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

4 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

Religion:

Other Marriages & Information:



Children (continued)

5 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

6 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

7 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

8 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

9 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

10 Name:
Born: Place:
Chr.: Place:
Died: Place:
Bur.: Place:
Spouse:
Marr.: Place:

Sources of Information:

Birth/Christening Register Extract

Subject:	
Source:	
Repository:	Call No.:

Date	Page/ Entry	Child's Name	Father's Name	Comments
			Mother's Name	

**CHECKLIST OF SOURCES OF GENEALOGICAL INFORMATION
HOME AND FAMILY**

Personal/Family

- G Autograph Album
- G Baby Books
- G Book Plates
- G Family Bibles
- G Prayer Books
- G Family Traditions
- G Journals, Diaries
- G Letters
- G Scrapbooks
- G Photographs
- G Heirlooms
- G Farm Records
- G Health/Medical Records
- G Memoirs/Biographies

Certificates

- G Adoption
- G Awards
- G Birth
- G Baptism
- G Blessing
- G Confirmation
- G Death
- G Divorce
- G Graduation
- G Marriage
- G Manumission
- G Ministerial/Ordination
- G Mission Release
- G Vaccination

Newspapers

- G Advertisements
- G Announcements
- G Obituaries
- G Legal notices
- G Vital Statistics
- G Local
- G Professional
- G Trade

Membership Records

- G Awards
- G Cards
- G Certificates
- G Programs
- G Publications
- G Programs
- G Uniforms

School Records

- G Elementary
- G Secondary
- G Vocational/Trade
- G College/University
- G Ladies Finishing
- G Arts
- G Awards
- G Honor Roll
- G Publications
- G Report Cards
- G Transcripts
- G Yearbooks

Legal Papers

- G Abstracts of Title
- G Bonds
- G Contracts
- G Deeds
- G Guardian Papers
- G Insurance Policies
- G Land Grants
- G Leases
- G Livestock Brands
- G Loans
- G Mortgages
- G Subpoena
- G Summons
- G Tax Notices
- G Water Rights

Licenses

- G Business
- G Occupation
- G Professional
- G Hunting
- G Firearms
- G Driver's License
- G Motor Vehicle

Household Items

- G Clothing
- G Coat of Arms
- G Dishes
- G Engraved Jewelry
- G Engraved Silverware
- G Friendship Quilt
- G Insignias
- G Samplers
- G Souvenirs
- G Tapestries
- G Tools

Citizenship Papers

- G Alien Registration
- G Change of Name
- G Denization
- G Deportment
- G Naturalization
- G Passport
- G Visa
- G Vaccination

Employment Records

- G Apprenticeship
- G Awards
- G Citations
- G Income Tax
- G Pension
- G Retirement
- G Severance Papers
- G Social Security
- G Union

Military Records

- G Bounty Award
- G Citations
- G Disability
- G Discharge Papers
- G Firearms
- G Muster rolls
- G Pensions
- G Ribbons/Medals
- G Selective Service Registration
- G Service Files
- G Swords
- G Uniform

Health Records

- G Hospital Records
- G Insurance Papers
- G Immunizations
- G Medical Records
- G X-Rays

Books

- G Atlases
- G Foreign Language
- G Textbooks
- G Vocational
- G Yearbooks
- G Other _____

Financial Records

- G Accounts
- G Bills
- G Check Stubs
- G Estate Records
- G Receipts

**CHECKLIST OF SOURCES OF GENEALOGICAL INFORMATION
COMPILED AND INSTITUTIONAL SOURCES**

Family History Library

- G Family Group Records Archives
- G International Genealogical Index
- G Ancestral File
- G Family Register

Printed Sources

- G Family Histories/Genealogies
- G Biographies
- G Local Histories
- G City Directories
- G Genealogical Periodicals

Public Sources

- G U.S. Federal censuses
- G Indexes to federal censuses
- G Mortality schedules
- G Agriculture
- G Revolutionary War
- G Union Army survivors
- G State/Local censuses
- G Local historians
- G Local public libraries

Land Records

- G Grantee Index
- G Grantor Index
- G Deeds
- G Mortgages
- G Surveys
- G Patents/Grants
- G Livestock Brands

Court Records

- G Dockets
- G Minutes
- G Orders/Decrees
- G Judgments
- G Case Files
- G Indexes

Court-Related Records

- G Sheriff
- G Local/State Police
- G Jail
- G Jury
- G Lawyers' briefs
- G Justice of Peace

Tax Records

- G Poll tax
- G Personal Property
- G Real Estate
- G School
- G Tax Exemptions
- G Professional Registration Fees

Immigrant Records

- G Passenger Lists
- G Passports
- G Change of Name
- G Register of Voters
- G Customs Records
- G Immigrant Aid Societies
- G Immigrant Records
- G Logbooks

Mortuary/Cemetery Records

- G Burial Registers
- G Funeral Cards
- G Funeral Books
- G Monuments/Tombstones
- G Memorials
- G Plats/Deeds
- G Perpetual Care Fund
- G Sextons

Probate Records

- G Indexes
- G Wills
- G Inventories
- G Bonds
- G Settlements
- G Guardianships

1880 U.S. Census Abstract

Family/Subject:										Official Census Day -- 1 June 1880							
Location:										Library or Archives:							
										Call Number:							
Page	Street Name	House Number	Dwelling Number	Family Number	Name of every person whose place of abode on 1 June was in this family	Description			Month born in if during census year	Relationship to head of this household	Single/Married/Widowed/Divorced	Married during year	Profession, Occupation, or Trade	Months unemployed this year	Birthplace	Birthplace of Father	Birthplace of Mother
						Color	Age	Sex									

NOTES:

